

# Odyssey Montessori School

136 Sorauren Avenue  
Toronto, Ontario, M6R2E4

Start Date: \_\_\_\_\_

## Admission Application Form

Child's Name	_____	_____
	surname	given name(s)
Date of Birth	_____	Sex _____
	(mm/dd/yyyy)	(M / F)
		language/s spoken at home
Address	_____	
	number and street	
town/city	_____	_____ ( ) -
	province	postal code telephone

## Parental/Guardian Information

<b>Mother</b>	_____	_____
	surname	given name(s)
<b>Residence</b>	_____	_____
	number and street	town/city province
home telephone	_____	_____
	cellphone	email
<b>Business</b>	_____	_____
	number and street	town/city province
postal code	_____	_____
	business telephone	occupation

<b>Father</b>	_____	_____
	surname	given name(s)
<b>Residence</b>	_____	_____
	number and street	town/city province
home telephone	_____	_____
	cellphone	email
<b>Business</b>	_____	_____
	number and street	town/city province
postal code	_____	_____
	business telephone	occupation

## Please select program

<input type="checkbox"/> Morning half day	<input type="checkbox"/> Full day
<input type="checkbox"/> Extended half day (Include Lunch)	<input type="checkbox"/> Catered lunch
<input type="checkbox"/> Before school program	<input type="checkbox"/> After School Program

## Emergency contacts

name	address	telephone	relationship
name	address	telephone	relationship
name	address	telephone	relationship

## Medical Information

<b>Family Doctor</b>		
name	address	( ) - telephone
health card number		
allergies		
other medical conditions / History of Communicable Disease		

## Release for Pickup

Person to Whom the Child May be Released:

I, the Parent/Guardian of \_\_\_\_\_ hereby give authorization for the following person(s) to pick up my child from Odyssey Montessori School in my absence.

name	relationship	( ) - home telephone	( ) - work telephone
name	relationship	( ) - home telephone	( ) - work telephone
name	relationship	( ) - home telephone	( ) - work telephone

## Contract Terms

1. A completed application form with a non-refundable \$150 application fee is required for the application to be processed. Acceptance shall be confirmed in writing. Upon acceptance a non-refundable tuition deposit (last month's payment) is required with the registration documentation and the post dated tuition cheques. The child's space will only be confirmed/reserved upon receipt of these three items.
2. Tuition fees are payable by a pre-paid last month's fee, (the non-refundable tuition deposit) and nine post dated monthly cheques dated September 1 to May 1.
3. Cheques returned by the bank will be subject to a \$20 administrative fee.
4. There are no refunds or deductions in fees for days the school is closed, holidays, sick days or mid-month withdrawals throughout the school year.
5. Written notice of the student's withdrawal must be received one month in advance of the intended date of withdrawal. Post dated tuition cheques will be returned, with the exception of the last month's non-refundable deposit.

Please note that the tuition deposit is non refundable if the child does not complete the school year. If a child is withdrawn from the school during the school year a minimum of four weeks notice before the commencement of the next calendar month is required. If less than four weeks notice is given the tuition fee for the following month becomes payable.

6. Odyssey Montessori reserves the right to withdraw a child from the school if it considers this action to be necessary and in the best interest of the child or the class.
7. Please note that the application form is to be considered only as an application for registration. Placement is left to the discretion of the Head of School.

I have read and understand all of the provisions of this application form and agree to comply with them.

Name of Parent/Guardian \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Would like to receive periodic school information via email.

Email \_\_\_\_\_

How did you find out about our school?

- Mailed flyer
- Newspaper Advertisement
- Friends or family